

August 14, 2017

# **North Valley Occupational Center**

**Mission Statement** 

North Valley Occupational Center offers educational and training opportunities that provide a diverse population of students with skills to participate more effectively in the family, at work and in the community.

# EEKLY NEWSL



## Message from the Principal

Welcome back to the 2017-18 school year. I hope everyone had a good summer and had some time off to spend with family and friends. As part of the LAUSD Division of Instruction, we will be focusing on effective teaching strategies and improving student outcomes. Each lesson should be connected to our Student Learning Outcomes (SLOs) and students should be aware of which SLO is addressed in that day's lesson. Spring of 2018 is our 3-year mid-cycle visit and report. will be addressing our Action Plan



and work on improvement of our Key Issues.

As part of Adult Education Block Grant and LARAEC each consortia must collect performance data information. Our teacher advisors will be working closely with administration and Central Office to collect data on our Key Performance Indicators (KPIs). We look forward to another successful year at NVOC and all of DACE serving the adult population of the greater Los Angeles Area!

## **District Mandated Bulletins**

Do you know what to do when a student has a complaint? Or how to report a suspected child abuse incident? These are only two of many issued that district employees face throughout the school year. Knowing how to respond is not only crucial to helping our students and staff, but it's also the employee's responsibility to be know these the District policies listed in the Mandated Bulletins handout that are reviewed at the Back to School Meeting. These bulletins provide District policies related to employee rights, safety, procedures. These bulletins can be accessed at lauds.net, resources, ELibrary and NVOC.org,- staff info, Elibrary, bulletins, mandatory bulletins.

# **Teacher Stulls**

The stull process is a tool to evaluate and improve instruction. At the end of the Spring semester, teachers were notified if they were going to be stulled in the 2017-2018 school year. For those that were selected to be stulled, please remember the Initial Planning Sheets are due on September 22, 2017. If you have any questions, or need assistance, please contact your respective administrator for help.

# **Congratulations to Vlad Tigno on his promotion**

Congratulations to Vladimir Tigno on his promotion from **Assistant Principal Operations** to Principal of East Los Angeles Occupational Center! Vlad's time as APO at North Valley Occupational Center was too short, but his promotion is well deserved. Two out of three new principals in DACE have been chosen from North Valley Occupational Center this last year. They are Ellen



Baker and Vlad Tigno! Vlad will serve as a faithful, hard working principal to the community of East Los Angeles. North Valley is proud of Vlad and wishes him success in his new position.

#### **NVOC Welcomes Refugio Rios, APO**

As we say goodbye to Vlad Tigno, we extendr a big welcome to our new APO, Refugio Rios, into our NVOC family. Refugio comes to us from West Valley Occupational Center, where he served as Assistant Principal, Adult Counseling Services for five years, and prior to that he worked at Los Angeles Community Adult School where he also served as an APACS for eight years. This is not his



first time at North Valley Occupational Center. Refugio was the Adult Teacher Counselor at NVOC from 2001 to 2004, and remembers when Pacoima Skills Center and West Valley Occupational Center was combined into one school. He started with the district in 1989 as a teacher assistant and after graduating from Cal State Northridge, he taught ESL and academic subjects at Kennedy San Fernando. Welcome Refugio!

# Happy 2017-2018 School Year

NVOC wishes all its staff a happy and productive school year as we help our students achieve their goals.

#### **STUDENT LEARNING OUTCOMES (SLOs)**

- Utilize current technology and/or resources to enhance subject area learning
- Demonstrate problem solving skills through individual and collaborative work
  Set and complete short and long term goals
- Develop effective reading, writing, listening and speaking skills



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#### **NVOC Gets EL Civics Award**

North Valley Occupational Center received EL Civics Incentive grants at the DACE Administrators' meeting on Thursday, August 3, 2017. Thanks to the diligent work of EL Civics Advisor Joe Alvarez and WIO Coordinator Gustavo Cubias for coordinating supplemental materials, providing guidance to ESL teachers, implementing CASAS and EL Civics assessments, and collaborating with DACE Central Office to maximize grant funding. A big thank you to ESL teachers for including EL Civics in their curriculum and to the students whose participation is essential. It is important for everyone, including students, to know that funding for DACE schools is based on student learning outcomes. Pictured on the left is the NVOC Administrative staff, WIOA Coordinators, and Teacher Advisors.





#### How can our school spend the EL Civics incentive money?

Schools can spend the incentive money to support ESL, EL Civics, Integrated Education and Training (IET), Integrated EL Civics (IELCE) and Citizenship programs.

#### Can we use the money to pay for teachers?

Yes, schools could potentially fund an FTE or a portion of an FTE to pay for teachers for the programs

#### Can we use the money for 7-

Yes, the funds can be used for Z-time to support the programs listed in question 1. For example, you could provide Z-time for teams to meet and plan, correct EL Civics Assessments, and provide joint planning for CTE and ESL teachers for IET programs. Z-time could also be used to hold collaboration meetings for school leadership teams and advisor groups.

#### How do we access the funds?

Work with your DACE Administrator to identify the best way to allocate your EL Civics Incentive. DACE fiscal will provide a budget template for each school to fill out and submit for approval. Once the template has been approved by your DACE Administrator, please send the approved plans to Adult Fiscal for processing.

#### When will the incentives be available to schools?

Funds will be available after the Labor Day weekend.

#### Will these funds be ongoing from year to year?

No, these are one-time incentive funds and any greenie attached to this fund must have a beginnin and ending date. No permanent or recurring assignments are allowed.



# **WE ARE DACE**

**WE ARE NVOC** 





# **ADVISORS SUPPORT PROGRAMS AT NVOC**

It has never been more evident that DACE is committed to supporting our programs and schools than it is now with all the extra support schools are receiving in the form of advisory staff. Like the other 10 schools in the Adult Division, NVOC has key players who assist and guide teachers to improve instruction and to maximize our data collection efforts. These advisors include:

- AC2T Advisors
- Academic, ESL, CTE Program Advisors
- Academic, ESL, CTE Pathway Advisors
- Disability Support Services Advisors
- Program Performance AdvisorsTeacher Counselors
- WIOA Advisors
- WIOA Navigators
- Instructional Technology Advisors

For 2017-2018, each advisor has specific goals to reach as indicated in the DACE Scorecard that is in draft form at this time. The goals will focus on

- Program completers
- High School Diplomas
- High School Equivalency Exam grads
- Students transitioning to CTE, Academics or College
- iTrain Referrals
- Student who gain employment after enrolling
- Externships
- Pre-apprenticeships
- CTE certificates
- Tops Entry/Updates
- EL Civics
- Referrals to WorkSource
- WIOA Payment points

It is an exciting time in education when teachers, advisors and administrators work together to increase student achievement.